

Wessex Volleyball Club



Chairperson

Who will I work with?	Club Board
What will I do?	<ul style="list-style-type: none"> • Chair Board Meetings and AGM • Work with the Board and members to shape and implement a development plan for the club • Be a supportive leader of all members • Represent the club at external meetings • Ensure good communication with membership and other volleyball clubs, associations etc • Liaise with treasurer to ensure funds are spent properly and in the best interest of the members • Support the efficient running of the club • Helping others to understand their roles and responsibilities • Recruiting new committee members, taking into consideration skills, experience and diversity • Assist the club to fulfil its responsibilities to safeguard children and vulnerable adults • Ensuring an understanding of the legal responsibilities of the club to which the Club complies • Taking responsibility for personal conflicts of interest and declaring, recording and managing these appropriately
How much time will I need to give?	Approximately 6 hours per week. Attend board and external meetings, when appropriate, work on the development plan and help and advise other officers to complete their tasks.
What do I need to do this role?	<ul style="list-style-type: none"> • Enthusiasm • Good organisational skills • Prepared to make a regular time commitment • Prepared to make instant decisions when necessary • Confident at public speaking and keeping order during meetings • A good listener, engaging all members in discussion • Experience in project management & team leadership
What are the benefits and how will you support me?	<ul style="list-style-type: none"> • Satisfaction of making a vital difference in your club • Learning new skills and developing your managerial, leadership and inter personal skills • The club will reimburse any <u>agreed</u> expenses that you incur as a result of your volunteer role • Platform for future volunteering/employment opportunities <p>The enjoyment of meeting new people as part of a team</p> <ul style="list-style-type: none"> • Training opportunities through external courses