

# Risk assessment Form



## WESSEX VOLLEYBALL CLUB

Venue: .....

Name and position of person doing check: .....

Date of check: .....

### *Playing/training area*

Check that the area and surroundings are safe and free from obstacles.

**Is the area fit and appropriate for activity?\*** .....

**\*Court should be of regulation size with a minimum of 3m space around edge of court**  
(If no, please outline the hazard, who may be at risk and action taken, if any.)

### *Equipment*

Check that it is fit and sound for activity and suitable for age group/ability.

**Is the equipment safe and appropriate for activity? .....**

(If no, please outline unsafe equipment, who may be at risk and action taken, if any.)

### *performers*

Check that the performers register is up to date with medical information and contact details.

Check that performers are appropriately attired for the activity.

**Is/are the register(s) in order? .....**

(If no, please outline current state and action taken, if any.)

**Are performers appropriately attired and safe for activity? .....** Yes  No   
(If no, please outline unsafe equipment/attire and action taken, if any.)

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***Emergency points***

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

**Are emergency access points checked and operational? .....**

**Is a working telephone available?..... NO**  
(If no, please outline the issues and action taken, if any.)

Note - All have mobile phones.....

***Safety Information***

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

**Are emergency procedures published and accessible to those with responsibility for sessions in the club?.....**

**Does the club need to take any further action? (If yes, please specify.)**

SIGNED: .....DATE: .....

Name: .....